

2020 Ekka Application: Catering Fact Sheet

Application Requirements

Please ensure all requested information with your application; incomplete applications cannot be considered.

- ✓ Photo of your intended 2020 Ekka stand display, mobile unit or temporary structure set-up
- ✓ Menu and price list (including healthy, vegetarian, halal and gluten free options)

Licence Fee

- Calculated on the total area occupied (frontage x depth)
- Coldroom space required externally to the allocated space will attract an additional fee
- Plumbing charges may apply, where required
- An electrical service levy will apply

Stand Type *Bare space applicants must provide a detailed design of their intended 2018 display for allocation purposes.	Minimum stand size	Fee per square metre (\$)	Corner fee (\$)
		GST inclusive (Fees subject to change)	
Pavilion - Bare Space* 'Unimproved' floor space. You must arrange your own stand build, flooring and connection to power. Your stand design and structure must be provided to and approved by the RNA.	9 sq m	330 - 400	1,500
Pavilion - Shell Module Includes walls, flooring, company name signage, lighting and one x 4-amp power point. Additional power connections are to be carried out by Exponet.	9 sq m	355 - 425	
Outdoor Areas - Bare Space* 'Unimproved' floor space. You must arrange your own stand build, flooring and connection to power. Your stand design and installation must be provided to and approved by the RNA.	N/A	335 - 500	N/A
Carnival Canteens Required to use gas bottles for cooking.		1,300 per lineal metre	

Exhibitor Passes

Exhibitor passes are issued for the sole purpose of staffing your stand. It is a criminal offence to sell or giveaway exhibitor passes for any other reason.

- Passes are allocated according to stand size
- Photo ID passes are a multiple entry pass valid for the duration of Ekka
- A single entry crew pass provides entry for one staff member for one day of the Ekka and will need to be presented along with an authorisation card
- Additional exhibitor passes may be purchased

9 sq m - 17 sq m	18 sq m - 80 sq m	81sq m or greater	Plaza
1 x Photo ID + 20 x 1 day	1 x Photo ID + 40 x 1 day	2 x Photo ID + 50 x 1 day	3 x Photo ID + 80 x 1 day

Food Compliance and Safety

- You are responsible for registering your food premises with the Brisbane City Council. This includes taste-testers and food samplers

Gas

- The RNA venue policy prohibits the use or storage of LPG cylinders and appliances indoors
- Outdoor catering outlets are to supply a Gas Compliance Certificate for each setup prior to the event commencement

Meal Tickets

- You must accept RNA meal tickets; further details will be provided with the Ekka Exhibitor Event Manual

Preferred Suppliers

- The RNA will appoint preferred suppliers prior to Ekka. You are not permitted to display any fridge branding or promotional materials relating to competing suppliers

BOH

- Any space requirements in addition to the mobile unit, marquee, pavilion stand or existing outlet must be requested on your application form (eg. coldroom). Storage space required externally to the site will attract an additional fee.